

**BUTTE SCHOOL DISTRICT NO. 1
BOARD OF TRUSTEES
REGULAR MEETING
DECEMBER 15, 2025**

The Board of Trustees held a Regular Board Meeting on Monday December 15, 2025 at 5:00 p.m. in the East Middle School Library with Chairperson Ann Boston presiding. Trustees present were Tom Billteen, Patti Hepola, Kelly Lee, Mike Kujawa, Kathy Milodragovich and Henry Klobucar. Trustee Thatcher was absent. Also present were Judy Jonart, Superintendent, Keith Miller, Assistant Superintendent, Karen Alley, Director of Human Resource and Kevin Patrick, Business Director.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

WELCOME AND DIRECTIONS FOR PUBLIC PARTICIPATION

APPROVAL OF MINUTES

Item 3.1 – Regular Board Meeting Minutes, November 17, 2025

Trustee Kujawa motion to approve, second by Trustee Milodragovich. Motion carried unanimously.

COMMUNICATIONS

Item 4.1 – Education Donation Portal 2026

Kevin Patrick, Business Director, stated the Innovative Tax Credit is coming up again. The portal opens on January 21, 2026 and anyone can do a donation up to \$200,000 for the tax year. The maximum amount stated wide is \$7,200,000.

Item 4.2 – Public Comment on Items Not on Agenda

None.

CONSENT AGENDA

Item 5.1 – Approval of Claims, Budget Transfers, Revenue Reports, Budget vs. Actual Reports, Travel Requests and School Activity Fund Reports (August 2025 & September 2025)

Please transfer from the funds listed below into the			
11/30/2025 PAYROLL CLEARING FUND			
Account	Description	Transfers Debit	Credit
7761.000.2120.30.000	101 - ELEM GENERAL FUND	\$1,716,224.36	
7761.000.2120.30.000	110 - ELEM TRANSPORTATION FUND	\$92,379.96	
7761.000.2120.30.000	112 - SCHOOL FOOD SERVICE FUND	\$98,940.97	
7761.000.2120.30.000	113 - ELEM TUITION FUND	\$31,071.28	
7761.000.2120.30.000	114 - ELEM RETIREMENT FUND	\$284,375.65	
7761.000.2120.30.000	117 - ELEM ADULT EDUCATION FUND	\$8,299.79	
7761.000.2120.30.000	119 - MEDICAID	\$29,566.14	
7761.000.2120.30.000	121 - ELEM SICK	\$1.83	
7761.000.2120.30.000	124 - ELEM METAL MINES	\$11,771.69	
7761.000.2120.30.000	131 - TITLE I	\$49,412.08	
7761.000.2120.30.000	141 - TITLE IV, PART A	\$17,135.80	
7761.000.2120.30.000	144 - SCHOOLWIDE	\$37,065.98	
7761.000.2120.30.000	149 - RSVP	\$6,811.86	
7761.000.2120.30.000	153 - IDEA B 47-0840-7711	\$99,244.89	
7761.000.2120.30.000	155 - IDEA PRESCHOOL	\$3,419.72	
7761.000.2120.30.000	162 - 21ST CENTURY	\$10,166.06	
7761.000.2120.30.000	165 - FACILITY USE ELEMENTARY	\$18.32	
7761.000.2120.30.000	189 - COBRA	\$5,253.77	
7761.000.2120.30.000	186 - PAYROLL CLEARING ACCOUNT		\$2,501,160.15
7761.000.2120.30.000	201 - H S GENERAL FUND	\$802,307.67	
7761.000.2120.30.000	210 - H S TRANSPORTATION FUND	\$47,991.92	
7761.000.2120.30.000	213 - HS TUITION	\$34,634.08	
7761.000.2120.30.000	214 - H S RETIREMENT FUND	\$133,860.69	
7761.000.2120.30.000	217 - H S ADULT EDUCATION FUND	\$7,383.83	
7761.000.2120.30.000	224 - HS METAL MINE RESERVE	\$28,462.83	
7761.000.2120.30.000	225 - AGGREGATE-INDIRECT COSTS	\$21,507.75	
7761.000.2120.30.000	231 - TITLE I	\$24,354.98	
7761.000.2120.30.000	238 - GRADUATION COACH	\$5,540.08	
7761.000.2120.30.000	241 - TITLE II	\$9,856.74	
7761.000.2120.30.000	248 - ADULT BASIC ED (ABLE)	\$5,986.25	
7761.000.2120.30.000	253 - IDEA B	\$13,208.42	
7761.000.2120.30.000	265 - FACILITY US H.S.	\$11.00	
7761.000.2120.30.000	275 - ACTMITY BUS SERVICE FUND	\$10,155.05	
7761.000.2120.30.000	282 - INTERLOCAL AGREEMENT FUND	\$6,182.40	
7761.000.2120.30.000	284 - HS COCURRICULAR	\$7,357.87	
7761.000.2120.30.000	186 - PAYROLL CLEARING ACCOUNT		\$1,158,801.56

Please transfer from the funds listed below into the CLAIMS			
11/30/2025 CLEARING FUND			
Account	Description	Transfers Debit	Credit
7761.000.2120.30.000	101 - ELEMENTARY GENERAL FUND	137,617.23	
7761.000.2120.30.000	110 - ELEMENTARY TRANSPORTATION FUND	20,449.57	
7761.000.2120.30.000	112 - SCHOOL FOOD SERVICE FUND	98,408.09	
7761.000.2120.30.000	113 - ELEM TUITION FUND	100.00	
7761.000.2120.30.000	117 - ELEM ADULT EDUCATION FUND	757.46	
7761.000.2120.30.000	119 - MEDICAID	9,496.48	
7761.000.2120.30.000	128 - ELEM TECHNOLOGY FUND	4,780.94	
7761.000.2120.30.000	130 - CHAIN FOOD SUPPLY	4,936.81	
7761.000.2120.30.000	131 - TITLE IA	5,911.04	
7761.000.2120.30.000	138 - CSCT	9,239.67	
7761.000.2120.30.000	143 - RSVP GRT LOCAL FUNDS	63.99	
7761.000.2120.30.000	149 - RSVP	234.00	
7761.000.2120.30.000	150 - ELEM DEBT SERVICE FUND	34,531.71	
7761.000.2120.30.000	153 - IDEA B 47-0840-7711	-113.69	
7761.000.2120.30.000	154 - SPECIAL OLYMPICS	100.10	
7761.000.2120.30.000	184 - ELEM CO-CURR ACTMITY FUND	3,163.09	
7761.000.2120.30.000	187 - CLAIMS CLEARING ACCOUNT		329,676.49
7761.000.2120.30.000	201 - HIGH SCHOOL GENERAL FUND	112,246.83	
7761.000.2120.30.000	210 - H S TRANSPORTATION FUND	10,070.20	
7761.000.2120.30.000	213 - H S TUITION FUND	280.00	
7761.000.2120.30.000	217 - H S ADULT EDUCATION FUND	103.41	
7761.000.2120.30.000	230 - HOME ECONOMICS	1,043.36	
7761.000.2120.30.000	231 - TITLE IA	2,911.40	
7761.000.2120.30.000	233 - TECH ED	680.13	
7761.000.2120.30.000	245 - CARL PERKINS 47-1212-8111	4,608.94	
7761.000.2120.30.000	248 - ADULT BASIC ED	364.82	
7761.000.2120.30.000	250 - H S DEBT SERVICE FUND	17,012.07	
7761.000.2120.30.000	270 - JMG	243.40	
7761.000.2120.30.000	275 - ACTMITY BUS SERVICE FUND	648.50	
7761.000.2120.30.000	284 - CO-CURR ACTIVITIES FUND	90,608.73	
7761.000.2120.30.000	187 - CLAIMS CLEARING ACCOUNT		240,821.79

DATE:	12/8/2025	
LETTER:	#3	
RE:	ADJUSTING JOURNAL ENTRIES RECAP November 2025	
TO:	Brandy Garner Treasurer's Office Butte-Silver Bow County	
FROM:	Kevin Patrick Director of Business Affairs	
<u>PUT INTO THESE FUNDS:</u>		
112	Food Services	\$ 26,931.99
153	IDEA B	\$ 21,815.46
282	Interlocal Agreement	\$ 30,478.78
TOTAL		\$ 79,226.23
<u>TAKE FROM THESE FUNDS:</u>		
101	Elem General	\$ 4,167.52
110	Elem Transportation	\$ 109.17
113	Elem Tuition	\$ 14,645.89
114	Elem Retirement	\$ 1,565.28
184	Elem Co-Curricular	\$ 356.32
186	PR Clearing	\$ 819.00
201	HS General	\$ 50,050.07
210	HS Transportation	\$ 53.84
213	HS Tuition	\$ 3,978.44
214	HS Retirement	\$ 1,942.88
284	Co-Curricular	\$ 34.88
999	Warehouse	\$ 1,502.94
TOTAL		\$ 79,226.23

NOTE: A complete and detailed listing of the Payroll and Claims Warrants, Budget Transfers and Revenue Reports is on file in the Clerk's Office and by the reference is made part of these minutes.

- **Student Activity Fund Report from Butte High School (November 2025)**
- **Student Activity Fund Report from East Middle School (November 2025)**

Trustee Billteen made motion to approve, second by Trustee Hepola. Motion carried unanimously.

PERSONNEL

Item 6.1 – Approval of Amended PAR, December 15, 2025

Karen Alley, Human Resource Director, presented the following Amended PAR for approval.

Butte School District No. 1 Personnel Action Report Regular Board Meeting December 15, 2025 - AMENDED

Certified Personnel

*Pending a successful background check.

Leave of Absence:

Trisha Ericson

1/5/26-6/8/26

Early Literacy Teacher, District

Retirement:

Susan Asanovich	6/8/2026	Kindergarten Teacher, Whittier
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Classified Personnel**Appointment:**

Cynthia Bigbee	1/5/2026	Classroom Monitor, District
Justin Henderson*	12/16/2025	Substitute Cleaner, District
Jaxon Jonart	12/16/2025	Substitute Student Cleaner, District
Valentino Riojas	12/16/2025	Substitute Student Cleaner, District
Mary Williamson	1/5/2026	ParaProfessional, District

Resignation:

Mary Darnell	11/17/2025	Substitute Engineer, District
Casey Merrifield	11/17/2025	Substitute Engineer, District
Elisa Sepulveda	11/17/2025	Substitute Clerical, District

Inactive Removal:

Nicholas Milodragovich	11/25/2025	Substitute Cleaner, District
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Supplemental Personnel**Appointment:**

William Anderson	11/20/25-2/21/26	Volunteer Wrestling Coach, BHS
Timothy Amundson	12/16/2025	Substitute Teacher, District
Casey Briggs	1/26/26-4/3/26	Volunteer Girls' Basketball Coach, West
Cody Burns	1/26/26-4/3/26	Volunteer Girls' Basketball Coach, Hillcrest
Kody Carver	11/19/25-6/8/26	Temporary Sports Coach, EMS
Julie Challeen	11/17/25-6/8/26	Reading Volunteer, Hillcrest
Arielle Coleman	12/16/2025	Substitute Teacher, District
Jefferson Coulanges	11/12/25-1/15/26	Volunteer Boys' Basketball Coach, Hillcrest
Lacie Dahnke	11/12/25-1/15/26	Volunteer Boys' Basketball Coach, Hillcrest
Jami Fabatz	12/2/2025	Girls' Basketball Coach, EMS
Talia Hand	11/12/25-1/15/26	Volunteer Boys' Basketball Coach, West
Josh Hettick	11/20/25-2/21/26	Volunteer Wrestling Coach, BHS
Kathryn Hiebert	12/3/25-6/5/26	Volunteer, Hillcrest
Dawson Huff	11/12/25-1/15/26	Volunteer Boys' Basketball Coach, West
Kevin Huff	11/12/25-1/15/26	Volunteer Boys' Basketball Coach, West
Anna Keltner	12/2/2025	Girls' Basketball Coach, EMS
Elizabeth Lalicker	12/16/2025	Substitute Teacher, District
Dan Liva	11/20/25-2/21/26	Volunteer Wrestling Coach, BHS
Courtney Martinich	1/26/26-4/3/26	Volunteer Girls' Basketball Coach, Hillcrest
Mike McGurk	12/16/2025	Temporary Girls' Basketball Coach, EMS

Jacqueline Morrow	12/16/2025	Substitute Teacher, District
Jacob Palmer	12/16/2025	Substitute Teacher, District
Robert Perry	11/12/25-1/15/26	Volunteer Boys' Basketball Coach, West
Jace Rhodes	12/16/2025	Assistant Girls' Wrestling Coach, BHS
Manuel Rodriguez	12/16/2025	Assistant Track Coach, BHS
Shea Schroeder	11/20/25-3/14/26	Volunteer Basketball Coach, BHS
Dennis Shea	11/12/25-1/15/26	Volunteer Boys' Basketball Coach, West
Keeley Simonson	12/16/2025	Substitute Teacher, District
Lily Sullivan	12/16/2025	Substitute Teacher, District
William Queer	11/20/25-2/21/26	Volunteer Wrestling Coach, BHS
Mariah Wahl	11/20/25-2/21/26	Volunteer Girls' Wrestling Coach, BHS

Leave of Absence:

Trisha Ericson	1/5/26-6/8/26	Girls' Basketball Coach, EMS
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Resignation:

Annika Brocklebank	11/17/2025	Substitute Teacher, District
Emily Brosius	11/17/2025	Substitute Teacher, District
Jace Rhodes	12/1/2025	Wrestling Coach, EMS
Manuel Rodriguez	12/1/2025	Track Coach, EMS
Daniel Schilcher	1/19/2026	Substitute Teacher, District

Trustee Kujawa made motion to approve, second by Trustee Hepola. Motion carried unanimously.

Item 6.2 – Approval of Substitute Teacher Proposal

Judy Jonart, Superintendent is requesting approval of the proposal to increase teacher substitution pay beginning January 5th. Certified substitute teachers will earn \$150 per day, non-certified substitutes \$125 per day and beginning January 5th through June 5th substitute teachers will receive an addition \$200 for every 20 days worked to be paid out at the end of the school year. The second part of this proposal is to increase teacher prep coverage to \$34 beginning January 5th and then also including retroactive pay for prep coverage that was paid out from August 28th to December 19th. The third part of the proposal is that the calendar committee will again look at our PIR days and our non-Instructional days at specific times throughout the year to minimize the need of substitutes during periods of high demand caused by district and statewide events. Judy stated that another key part to this proposal is that each school will create and implement a plan to ensure the substitute teachers are actively welcomed, provided with clear expectations, given access to necessary resources and supported by staff throughout their assignment. Those plans will be ready by February 1, 2026. Then last but not least our Safety and Security Team committee will meet to develop a plan for each school specifying conditions under which remote learning will be implemented in response to teacher absences. We did this during COVID and each school was a little different due to the size. So, we are going back and

look at the structure that we did during COVID and revise it. This plan will be ready by February 18th.

Trustee Kujawa made motion to approve, second by Trustee Billteen. Motion carried unanimously.

Item 6.3 – Approval of the Memorandum of Understanding between Butte School District #1 and the Butte Teacher’s Union, Local No. 322

Judy Jonart, Superintendent stated that in order to enact the proposal that was just proposed I am asking you to enter into the MOU between the Butte School District and the Butte Teacher’s Union noting the changes in the substitute pay as well as the prep coverage pay.

Trustee Hepola made motion to approve, second by Trustee Kujawa. Motion carried unanimously.

NEW BUSINESS ITEMS

Item 7.1 – Approval to Go to Bid for Network Related Items

Judy Jonart, Superintendent is requesting approval to go to bid for Network related items. Judy stated that E-Rate pays a portion of our category two costs, which are basically equipment like routers, switches and some network infrastructure. We have a new round of E-Rate category funds that will be available, but in order to do that we must first meet all the bid requirements. Then that will have to get approved by E-Rate and if we get that approval, they will pay 80% and we just have to pay 20%, which is a huge savings to the District. Judy explained that we are not doing anything other than going to bid on those network related items that are listed, including the network firewalls, network switches and the network closet at BHS. We just updated the fiber at the high school and now we need to do some reconnections of the closets and put home runs bac to those fiber runs. Also, would like to do some more wiring for the labs that are at the high school. We have maintenance agreements which we also believe are eligible for E-Rate.

Trustee Billteen made motion to approve, second by Trustee Lee. Motion carried unanimously.

Item 7.2 – Approval of the Multidistrict Agreement for the Formation of the Bridged Health Alliance Trust

Judy Jonart, Superintendent is bringing forth one of the two required agreements on behalf of the Butte Teacher’s Union. They have decided they would like to join the multi-district trust Bridged Health Alliance so I am requesting your approval.

Trustee Kujawa made motion to approve, second by Trustee Hepola. Motion carried unanimously.

Item 7.3 – Approval of the Participation Agreement with Bridged Health Alliance and Butte School District #1

Judy Jonart, Superintendent is requesting approval of the participation agreement which allows the Butte Teacher’s Union to participate in the Bridged Health Alliance Trust.

Trustee Billteen made motion to approve, second by Trustee Hepola. Motion carried unanimously.

Item 7.4 – Approval of the Adult Community Education Winter Session 2025-2026

Melissa Johnson, Director of Adult Basic Education/Education/Principal Webster Garfield Complex is requesting approval of the 2025-2026 Winter Community Education classes that will be held at the Webster Garfield and Butte High School beginning January 26th.

Trustee Kujawa motion to approve, second by Trustee Milodragovich. Motion carried unanimously.

ADJOURNMENT

There being no further business to come before the Board, Trustee Hepola moved to adjourn, second by Trustee Milodragovich. Motion carried unanimously. Chairperson Boston adjourned the meeting at 5:15 p.m.



District Clerk/
mke



Chairwoman of Board of Trustees